

Call Me

Call Me enables your mailbox to call you at a designated telephone number when you receive messages that meet certain criteria. For example, you may choose to be notified on your cell phone when you receive an urgent message during your morning commute. When you receive a Call Me notification, you are invited to log onto your mailbox in order to review the message.

Schedules and Phone Lists

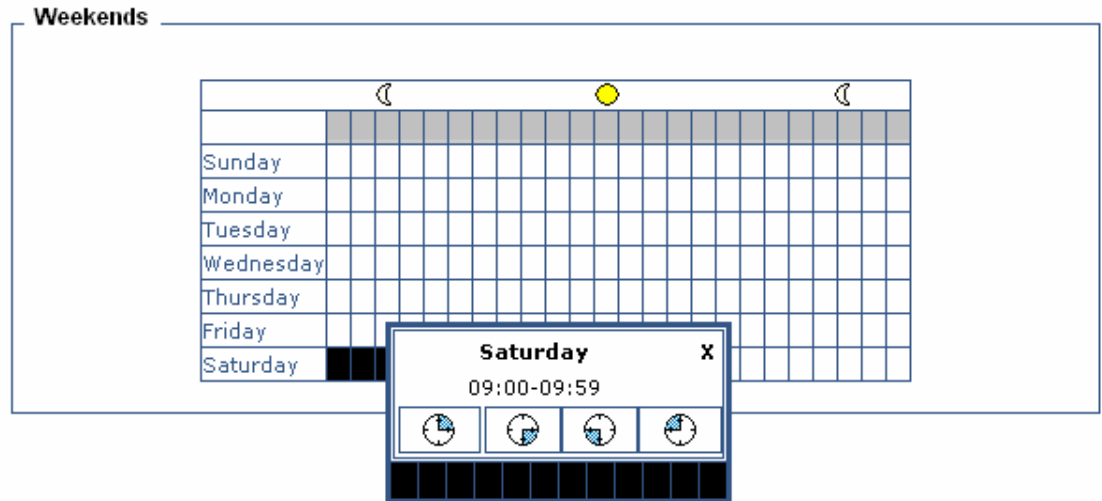
Before implementing *Call Me* you must set up Schedules and Phone Lists which will combine to define the rules Modular Messaging will follow when **Call Me** is enabled. Lists and schedules are shared by both Find Me and Call Me.

Setting up Schedules

1. Modular Messaging automatically creates a schedule called **Always**. Use this schedule if you want conditions in a rule to apply at all times. To establish a specific schedule Click on the **Schedules** button at the bottom of the window.



2. Type the new schedule name and click **Apply**.



NOTE: Schedule Overlaps. If you attempt to create or enable a Find Me rule with a schedule that overlaps with another enabled Find Me rule, the Schedule Overlap Information dialog box displays. You must adjust the schedules to remove the overlapping times before you can continue.

4. When you have finished selecting all of the time periods you wish to include in this schedule click **Apply**. You are now ready to establish Phone Lists.

Setting up Phone Lists

1. From the Web Subscribers Options window click the **Options** tab and click the **Find Me** link or the **Call Me** Link.
2. Select **Phone Lists** from the bottom of the window.
3. Click the **New Phone List** button to add a phone list or select one of the existing lists. Modular Messaging creates a phone list named **Work** containing your extension number automatically. This list is selected by default if you have not created any phone lists. If you have created phone lists, the default is the first entry in your list of phone lists.
4. Type the name of the phone list. The Phone list name cannot be longer than 254 alphanumeric characters and must be unique. To accept the name, click anywhere in the Phone Lists box.
5. The system adds a new entry in the list of Phone numbers box. If this is the first entry in the list, the system automatically enters your work telephone extension. You can type over this number if desired.
6. Under **Name**, type a description of a telephone number that you want to add to the list. The name cannot be more than 254 alphanumeric characters and must be unique.

7. Under **Number**, type the telephone number. The valid characters are 1234567890,*#&.
 - a. **External Numbers.** In case of external numbers, you will need to specify a 9 before the actual number. For example, consider the number 9,3035352575. Here 9 is the code for the external number 3035352575. Adding a comma introduces a delay between the two numbers (9 and 3 in this case), when the system dials this external number. Do not use spaces or dashes (-) to separate digits in a number.
 - b. **Usage of & (ampersand) character for entering long distance authorization codes.** You can use the & character to split a number. For example, consider the number 913035383886&523632. When dialing this number, the & character tells the system to separate the digits 913035383886 (digits before &) from the remaining digits 523632 (digits after &). You can use only one & in a number. The system ignores any additional usage of & and the dialing may fail.
8. Select **Call Once** only if you only want to be called once at the number. With this option selected, you are called only once at that number, regardless of how many messages you receive meeting the active rule.



Phone Lists

Phone Lists

Work Phone List (2) Weekend Numbers

New Phone List Delete Rename

Phone List (3)

#	Name	Number	Call Once	Delete
1	Home	95551111	<input checked="" type="checkbox"/>	<input type="checkbox"/>
2	Cell	95552222	<input checked="" type="checkbox"/>	<input type="checkbox"/>

New List Member

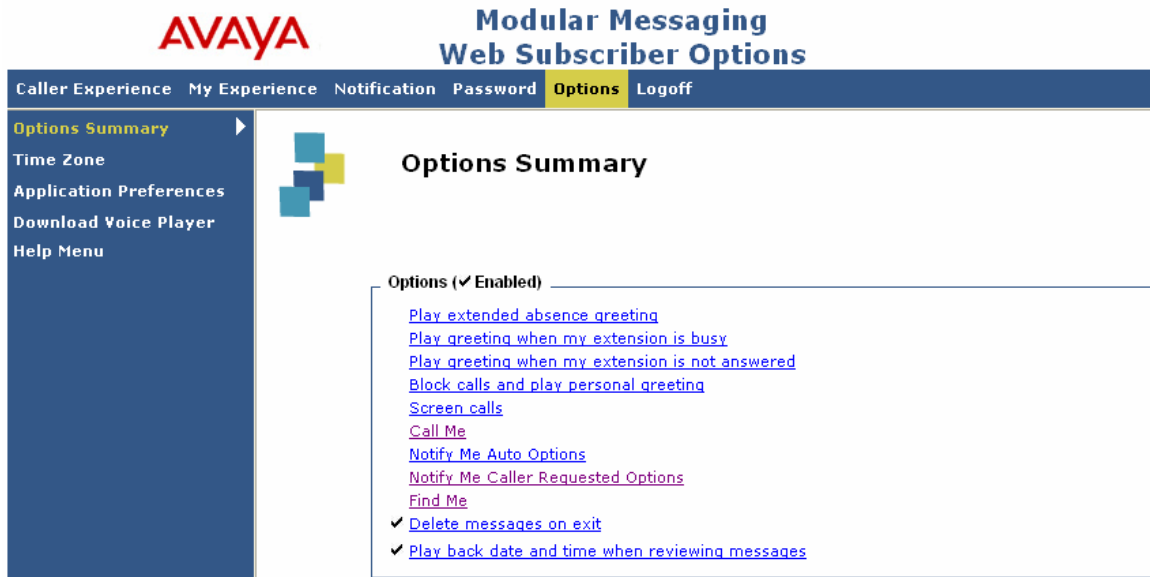
Apply Back Help

9. Click **Apply**. You are now ready to combine the schedules and phone lists to create and enable a Rule.

Setting up Call Me rules

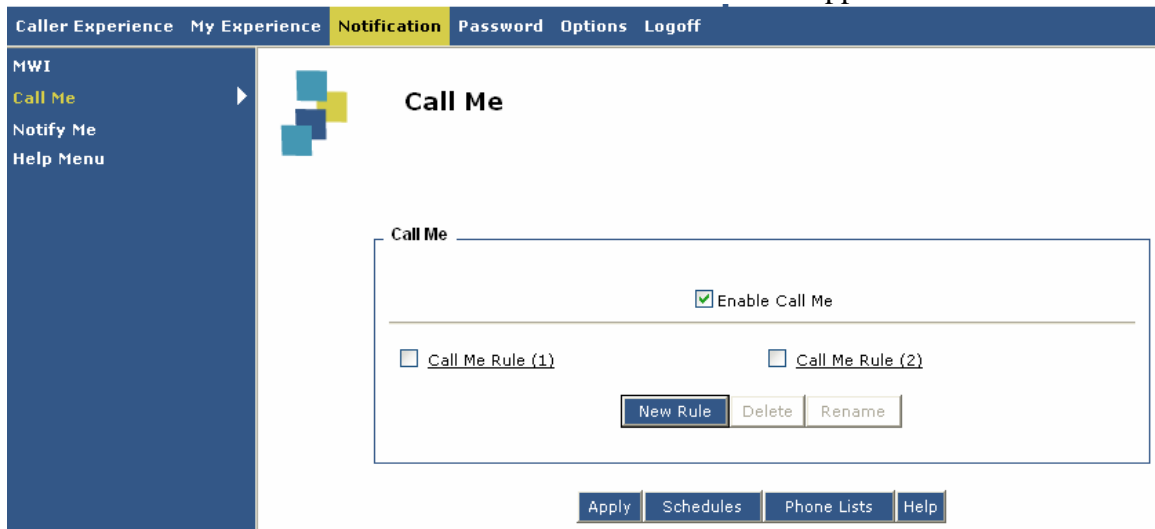
To use the Call Me feature, you must first set up Call Me rules. You can set up multiple Call Me rules. For example, you may want the system to call on your cell phone when an urgent message arrives during your morning commute or during lunchtime. To turn a rule on or off, select or clear the check box next to the rule. The system processes rules in order from the top to the bottom of the list.

1. From the Web Subscriber Options Window click the **Options** tab on the top menu and click the **Call Me** link.



The screenshot shows the Avaya Modular Messaging Web Subscriber Options interface. The top navigation bar includes 'Caller Experience', 'My Experience', 'Notification', 'Password', 'Options' (highlighted), and 'Logoff'. The left sidebar contains 'Options Summary' (highlighted), 'Time Zone', 'Application Preferences', 'Download Voice Player', and 'Help Menu'. The main content area is titled 'Options Summary' and lists several options under 'Options (✓ Enabled)'. The 'Call Me' option is highlighted in red. Other options include 'Play extended absence greeting', 'Play greeting when my extension is busy', 'Play greeting when my extension is not answered', 'Block calls and play personal greeting', 'Screen calls', 'Notify Me Auto Options', 'Notify Me Caller Requested Options', and 'Find Me'. Two options at the bottom are checked: 'Delete messages on exit' and 'Play back date and time when reviewing messages'.

2. Click the **Enable Call Me** check box so that a check mark appears in the box.



The screenshot shows the 'Call Me' configuration page. The top navigation bar includes 'Caller Experience', 'My Experience', 'Notification' (highlighted), 'Password', 'Options', and 'Logoff'. The left sidebar contains 'MWI', 'Call Me' (highlighted), 'Notify Me', and 'Help Menu'. The main content area is titled 'Call Me' and features a 'Call Me' section with a 'Call Me' label. Below this is a checkbox labeled 'Enable Call Me' which is checked. Underneath are two checkboxes: 'Call Me Rule (1)' and 'Call Me Rule (2)', both of which are unchecked. Below these checkboxes are three buttons: 'New Rule', 'Delete', and 'Rename'. At the bottom of the page are four buttons: 'Apply', 'Schedules', 'Phone Lists', and 'Help'.

3. Click the **New Rule** button which creates a new rule named **Call Me Rule (1)**. You can type over the rule name to rename it.
4. In the Rule Description box, click the underlined phrases and select the appropriate values.

- **Active Schedule:** [Always](#) This is the default schedule. Click here to display a list of schedules. Select another schedule from the list to change the default.
- **Message Type:** [Any](#) Select the message type. You can choose any (the default), e-mail, voice, or fax.
- **Message Importance:** [Any](#) Select the message priority. You can choose any (the default), low, normal, or high.
- **Call From:** [anyone](#) You may enter the mailbox number or e-mail address. You may also enter multiple addresses by separating each address with a semicolon. These addresses must be for other subscribers. The default is anyone.
- **Call numbers on list:** [Work](#) This is the default phone list to which the system makes a notification call. You must set up an alternative phone list before you can select it here.
- **Call me within:** [10 minutes](#) This is the default value for the number of minutes before the mailbox checks for new messages. Click here to increase or decrease this value.
- **Retry every:** [10 minutes](#) This is the default value for the number of minutes before the system will call you again if you do not log on to the Telephone User Interface (TUI) when you receive a Call Me call. For example, if the second interval time is twenty minutes, and you do not answer a Call Me call and log on to the TUI, the system will not call you again for twenty minutes. However, as soon as you log onto the TUI, Modular Messaging software will check for messages using the first interval. Click here to increase or decrease this value.

Call Me

Enable Call Me

On Call Call Me Rule (2)

On Call

Active Schedule: Weekends ▾

Message Type: Voice ▾

Message Importance: High ▾

Call From: 8284300 ▾

Call numbers on list: Weekend Numbers ▾

Call me within: 3 minutes ▾
4 minutes ▾
5 minutes ▾

Retry every: 13 minutes ▾
14 minutes ▾
15 minutes ▾

5. Click .
6. Be sure that a check is next to Enable Call Me and a check is next to the name of the Rule you created.

Call Me

Enable Call Me

On Call Call Me Rule (2)